

FAIR NOTICE LETTER

Dear Parents:

The Golden Hills School Division #75 is anxious to continue to ensure a safe and caring environment in each of its schools. This letter is intended to serve as a fair notice that we, as a school community, will not accept 'no response' to incidents that intend to do harm against someone or something.

The Student Services Team has developed a protocol to deal with immediate risk, high-risk and worrisome incidents. These are incidents that may involve weapons, threats to harm (spoken, written or symbolic) or assaults. When a potentially high-risk incident occurs, the Principal contacts the School Consultant who assesses the level of concern and determines what level of intervention is warranted. The assessment may include a data collection process through structured interviews with staff, students and parents; consultation with other community partners (Mental Health, RCMP, Family School Resource Worker, etc); possible use of a behavior checklist, such as the BASC; and an intervention plan. Findings are reviewed with the student and parents by the Consultant or Assessment Team.

The Division wants to respond in an appropriate and timely manner that ensures the safety of students and staff, while at the same time respects the rights of those involved in the incident. (Should you wish to review Administrative Procedure #350A, 'Action Guidelines for Response to Use of Abusive Behavior by a Student', please check out our website and www.ghsd75.com.

Please review this Administrative Procedure with your child early in the school year and discuss any concerns with your school administration.

Thank you for helping us keep our schools safer,

Student Services Team, GHSD#75